



www.inate.in



TallyPrime



Tally Education Pvt. Ltd.



Level - 1

Recording and Reporting

It provides step by step instructions including download and Installation, Company Creation, Maintaining, Chart of Accounting, Recording Business Transactions, Generations of Financial Reports, Banking Solutions, Goods and Services Tax (GST) and Securing Business Data.

- Fundamental of Accounting
- Introduction to TallyPrime
- Maintaining Chart of Accounts
- Recording and Maintaining Accounting Transaction
- Banking
- Generating Financial Statements and MIS Reports
- Data Security
- Company data Management
- Goods and Services Tax
- Business Case Studies

Level - 2

Accounts Payable and Receivable

It provides step by step instructions from Storage and Classification, Accounts Payable and Receivable, Order Processing, Budget, Goods and Services Tax (GST) and Scenario Management

- Storage and Classification of Inventory
- Accounts Receivable and Payable Management
- Purchase and Sales Order Management
- Tracking Additional Costs of Purchase
- Cost/Profit Centres management
- Budgets and Scenarios
- Generating and Printing Reports
- Goods and Services Tax
- Business case studies

Level - 3

Taxation and compliance

It provides step by step instructions of GST, TDS, Export, Import and Splitting Company Data

- Goods and Services Tax
- Tax Deducted at Source
- Management of Business Data
- Moving to the Next Financial Year
- Business Case Studies

> TALLY PROFESSIONAL

Tally Professional Covers topic from intermediate to advanced financial accounting concepts, advanced inventory, and accounting advanced GST, TDS and TCS transactions, Payroll Management with Income Tax. It is available in 2 volumes. Enclosed below are the topic details covered under each volume.

volumes - 1

Recording And Reporting

- Multi-Currency
- Interest Calculation
- Manufacturing Process - Job Work
- Job costing
- Advanced Banking Transactions
- Connectivity Features in TallyPrime using Tally.NET

volumes - 2

Accounts Executive (statutory Compliance), Accounts Executive (Payroll)

- Recording Advanced GST Transactions
- Recording Advanced TDS Transactions
- Tax Collected at Source (TCS)
- Payroll and Income Tax

> GST PROFESSIONAL

- Introduction & History of GST, Supply under GST
- GST registration Eligibility, Composition Scheme
- Levy & Collection of Tax, Time of Supply
- Valuation & Place of Supply
- Power to grant Exemption from Tax
- Input Tax Credit (ITC), Manner of Utilization of Tax
- Tax Invoice & other Documents (DN/CN)
- TDS & TCS under GST, Reverse Charge Mechanism (RCM)
- ISD, Accounts & Records, E-way bill, E-invoice
- Import, Export, Deemed Export, Refund under GST
- Inspection, Search & seizure and arrest
- Overview of GST Portal
- GST Registration Live Training
- GST Returns – GSTR3B, GSTR1/IFF (Live Training) with QRMP Scheme
- Practical session on ITC Reconciliation (GSTR2A and GSTR2B)
- Practical session on Composition Scheme CMP-08, GSTR4
- Practical session on E-way Bill and E-Invoice
- GST Annual Return (GSTR9 / GSTR9C) Live Training

> Importance of Tally Certification

Tally Education Pvt. Ltd. is a subsidiary of Tally Solutions. It is the only entity authorised to issue certifications on Computerised Accounting with Tally. Our years of domain expertise - ensure we bring the best-in-the-industry learning courses and certification on Accounting with TallyPrime. The in-demand Tally Certifications and Tally courses hone your skills, increase your chances of better job prospects, higher pay and new career opportunities

> Advantage of Tally Authorised Centre

- Content create by subject matter experts from Tally
- Online Assessment
- Access to Tally job portal
- Illustration are done through real business scenarios
- Verifiable digital certificate from Tally
- Industry Preferred Certificate - NSDC Complaint
- Assistance in securing a job you deserve

> Career Opportunities

- Accounts Manager
- Financial Analyst
- Audit Associate
- Purchase Manager
- Logistics Manager
- Store Manager
- Cost Accountants
- Human Resources Manager

> Placement Services

Student Online Support

